

**FLORIDA DEPARTMENT OF REVENUE**  
**DR-219, Return Transfers of Interest in Real Property**  
**Instructions for Completing and Printing the Internet Version**  
**of the DR-219**

This 4-page document creates a DOR-approved version of the DR-219 form. It is designed to be filled out and printed on your computer in Adobe Acrobat 5.0. Earlier versions of Acrobat will not work properly.

- Page 1. Instructions for completing and printing the Internet DR-219
- Page 2. General Information about the DR-219
- Page 3. The original form you complete on your computer
- Page 4. A copy of the form to be submitted with the original

Please read this page and page 2, General Information, in their entirety.

**Entering Date on Page 3**

To begin entering the data, left click on the first field on Line 1, anywhere in the red boxes. Type in the information requested. If you don't know the parcel number for the property, call the local property appraiser. Addresses and phone numbers for Florida Property Appraisers are available on our Internet site at <http://www.myflorida.com/dor/property/appraisers.html>.

Tab to move to the next field and shift-tab to return to the previous field. Or you may left-click on any field where you want to enter data.

To enter or erase an "X" in a box, use the space bar or "Enter" key, or left-click on the box.

The data you enter on Page 3 is automatically copied to Page 4. If you need to alter any data it must be done on page 3. No data should be entered on Page 4.

**Printing and Submitting the DR-219**

When you have completed the form, print pages 3 and 4. (Please print "full screen." Do not shrink to fit the page.) Sign both copies and make any additional copies for your files.

Submit the original printouts of pages 3 and 4, with your signature, to your local Clerk of the Circuit Court (exception: in Orange County please submit to the Comptroller's Office). Addresses and phone numbers for Florida Clerks of Court are available on our Internet site at <http://www.flclerks.com/>.

**GENERAL INFORMATION**

THE FLORIDA DEPARTMENT OF REVENUE IS REQUIRED, BY LAW, TO PERIODICALLY REVIEW COUNTY ASSESSMENT ROLLS. AS A PART OF THIS REVIEW, THE DEPARTMENT COLLECTS DATA AND INFORMATION RELATING TO REAL ESTATE TRANSACTIONS FOR ESTIMATES OF MARKET VALUE. THE DATA PROVIDED WILL BE USED IN THE ROLL REVIEW PROCESS.

AS A CONDITION OF RECORDATION OF ANY DEED TRANSFERRING AN INTEREST IN REAL PROPERTY, THIS RETURN MUST BE COMPLETED BY THE GRANTOR, GRANTEE OR GRANTEE'S AGENT, PURSUANT TO SECTION 201.022, FLORIDA STATUTES, AND ACCOMPANY EACH DOCUMENT TRANSFERRING AN INTEREST IN FLORIDA REAL PROPERTY WHEN PRESENTED TO THE CLERK OF THE CIRCUIT COURT FOR RECORDATION. TAX IS COMPUTED AT THE RATE OF 70¢ PER \$100.00 CONSIDERATION ROUNDED UP TO THE NEAREST HUNDRED.

THIS RETURN SHALL NOT BE RECORDED, AND SHALL NOT BECOME A PUBLIC RECORD. IT SHALL BE CONFIDENTIAL AS PROVIDED BY S. 193.074, FLORIDA STATUTES.

**PENALTY AND INTEREST**

A PENALTY IS IMPOSED UNDER s. 201.17(2)(b), FLORIDA STATUTES, EQUAL TO 10 PERCENT OF ANY UNPAID TAX IF THE FAILURE IS NOT MORE THAN 30 DAYS, WITH AN ADDITIONAL AMOUNT OF 10 PERCENT FOR EACH ADDITIONAL 30 DAYS OR FRACTION THEREOF, UP TO 50 PERCENT OF THE UNPAID TAX. INTEREST OF 1 PERCENT PER MONTH SHALL BE CHARGED BASED UPON THE AMOUNT OF TAX DUE FROM THE DATE OF RECORDATION UNTIL THE TAX IS PAID.

**GENERAL INSTRUCTIONS BY LINE NUMBER**

1. **PARCEL IDENTIFICATION NUMBER:** This number is assigned to property by the local county Property Appraiser. If unable to locate PARCEL ID number on a notice of Proposed Property Taxes or a Tax Bill call the County Property Appraiser's Office. The Department of Revenue does not have access to PARCEL ID Numbers.
2. **MULTI-PARCEL TRANSACTION:** Means there was more than one (1) parcel included in the transaction. Only one (1) PARCEL ID number is required for line 1. SPLIT/CUTOOUT - is transfer/sale a portion of another parcel. **IMPROVED PROPERTY:** Is property that includes items like buildings, wells, septic tanks, paving, fences, pools, etc.
3. **GRANTOR:** Person(s) relinquishing interest in the property. If there are multiple names, list one name then use "ET. AL."
4. **GRANTEE:** Person(s) gaining interest in property as a result of sale/transfer. If there are multiple names, list one name then use "ET. AL."
5. **DATE OF SALE/TRANSFER:** Date Transaction took place  
**SALE/TRANSFER PRICE:** To be computed below

COUNTY CODES TO BE USED IN QUESTION 5.

ALACHUA .....	11	HAMILTON .....	34	OKEECHOBEE ..	57
BAKER .....	12	HARDEE .....	35	ORANGE .....	58
BAY .....	13	HENDRY .....	36	OSCEOLA .....	59
BRADFORD .....	14	HERNANDO .....	37	PALM BEACH ....	60
BREVARD .....	15	HIGHLANDS .....	38	PASCO .....	61
BROWARD .....	16	HILLSBOROUGH ..	39	PINELLAS .....	62
CALHOUN .....	17	HOLMES .....	40	POLK .....	63
CHARLOTTE .....	18	INDIAN RIVER ....	41	PUTNAM .....	64
CITRUS .....	19	JACKSON .....	42	ST. JOHNS .....	65
CLAY .....	20	JEFFERSON .....	43	ST. LUCIE .....	66
COLLIER .....	21	LAFAYETTE .....	44	SANTA ROSA ....	67
COLUMBIA .....	22	LAKE .....	45	SARASOTA .....	68
DADE .....	23	LEE .....	46	SEMINOLE .....	69
DE SOTO .....	24	LEON .....	47	SUMTER .....	70
DIXIE .....	25	LEVY .....	48	SUWANNEE .....	71
DUVAL .....	26	LIBERTY .....	49	TAYLOR .....	72
ESCAMBIA .....	27	MADISON .....	50	UNION .....	73
FLAGLER .....	28	MANATEE .....	51	VOLUSIA .....	74
FRANKLIN .....	29	MARION .....	52	WAKULLA .....	75
GADSDEN .....	30	MARTIN .....	53	WALTON .....	76
GILCHRIST .....	31	MONROE .....	54	WASHINGTON ...	77
GLADES .....	32	NASSAU .....	55		
GULF .....	33	OKALOOSA .....	56		

FOR USE BY TAXPAYER IN DETERMINING SALE PRICE	
1. Cash or Down Payment	\$ _____
2. New Or Existing Mortgages or agreements or contracts for deeds	\$ _____
3. Any Other Consideration given or exchanged	\$ _____
4. Total Consideration Paid or to Be Paid (Line 5 Front)	\$ _____
5. If taxable consideration is \$100 or less or if the transaction is exempt, please explain briefly. _____	

6. **TYPE OF DOCUMENT:** Please mark the box that applies to the type of deed or document used in transaction. "Other" needs no explanation.
7. **MORTGAGES:** Self Explanatory
8. **UNUSUAL CIRCUMSTANCES OR CONDITIONS:** Unusual to mean any transaction that is not a straight sale without duress to either party.
9. **WAS SALE/TRANSFER FINANCED?** Self Explanatory.
10. **PROPERTY TYPE AT TIME OF SALE:** Self Explanatory. If in doubt call County Property Appraiser's office. Check all those that apply.
11. **UNUSUAL PERSONAL PROPERTY INCLUDED IN THE SALE:** Any items other than appliances, floor coverings, window dressings which are normally sold with a residence. If actual value not known please estimate.
12. **AMOUNT OF DOCUMENTARY STAMPS AFFIXED TO DOCUMENT:** Documentary Stamp Tax is computed at the rate of 70¢ per \$100.00 of Sale/Transaction price rounded up to the nearest hundred. Clerks office will affix stamps. (Dade County is 60¢)

13. **EXEMPTION** under s. 201.02(6) F.S., includes governmental entities, water management districts and non-profit organizations whose purpose is the preservation of Natural Resources and who is exempt from Federal Income tax.

**\*\*BE SURE RETURN IS SIGNED.**

**\*\*DR-219 AND DEED ARE TO BE SUBMITTED TO THE RECORDING SECTION OF THE CLERK OF THE CIRCUIT COURT'S OFFICE. DO NOT SEND TO THE DEPARTMENT OF REVENUE.**

**\*\*If YOU HAVE ANY QUESTIONS REGARDING THE COMPLETION OF THIS FORM, PLEASE CALL THE DEPARTMENT OF REVENUE AT 1-800-FLA-DOR1 (1-800-352-3671) OR (850)922-4826.**



FLORIDA DEPARTMENT OF REVENUE
RETURN FOR TRANSFERS OF INTEREST IN REAL PROPERTY

PROPERTY APPRAISER INET
FDOR10240300 DR-219 R. 07/98

(PLEASE READ INSTRUCTIONS BEFORE COMPLETING)

Use black ink. Enter numbers as shown below. If typing, enter numbers as shown below.

0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9

1. Parcel Identification Number (If Parcel ID not available please call County Property Appraiser's Office) -> [Grid of boxes]

2. Mark (x) all that apply: Multi-parcel transaction? Transaction is a split or cutout from another parcel? Property was improved with building(s) at time of sale/transfer?

3. Grantor (Seller): Last First MI Corporate Name (if applicable)

Mailing Address City State Zip Code Phone No.

4. Grantee (Buyer): Last First MI Corporate Name (if applicable)

Mailing Address City State Zip Code Phone No.

5. Date of Sale/Transfer: Month Day Year Sale/Transfer Price: \$ (Round to the nearest dollar.) Property Located In: County Code

6. Type of Document: Contract/Agreement for Deed, Warranty Deed, Quit Claim Deed, Other. 7. Are any mortgages on the property? outstanding mortgage balance: \$ (Round to the nearest dollar.)

8. To the best of your knowledge, were there unusual circumstances or conditions to the sale/transfer such as: Forced sale by court order? Foreclosure pending? Distress Sale? Title defects? Corrective Deed? Mineral rights? Sale of a partial or undivided interest? Related to seller by blood or marriage.

9. Was the sale/transfer financed? YES NO If "Yes", please indicate type or types of financing: Conventional, Seller Provided, Agreement or Contract for Deed, Other

10. Property Type: Residential, Commercial, Industrial, Agricultural, Institutional/Miscellaneous, Government, Vacant, Acreage, Timeshare

11. To the best of your knowledge, was personal property included in the sale/transfer? If "Yes", please state the amount attributable to the personal property. (Round to the nearest dollar.)

12. Amount of Documentary Stamp Tax -> \$

13. If no tax is due in number 12, is deed exempt from Documentary Stamp Tax under s. 201.02(6), Florida Statutes? YES NO

Under penalties of perjury, I declare that I have read the foregoing return and that the facts stated in it are true. If prepared by someone other than the taxpayer, his/her declaration is based on all information of which he/her has any knowledge.

Signature of Grantor or Grantee or Agent Date

WARNING: FAILURE TO FILE THIS RETURN OR ALTERNATIVE FORM APPROVED BY THE DEPARTMENT OF REVENUE SHALL RESULT IN A PENALTY OF \$25.00 IN ADDITION TO ANY OTHER PENALTY IMPOSED BY THE REVENUE LAW OF FLORIDA.

Table with 2 columns: To be completed by the Clerk of the Circuit Court's Office and Clerks Date Stamp. Rows include: This copy to Property Appraiser, O. R. Book and Page Number and File Number, Date Recorded.

This copy to Property Appraiser



**FLORIDA DEPARTMENT OF REVENUE**  
**RETURN FOR TRANSFERS OF INTEREST IN REAL PROPERTY**



FDOR10240300  
 DR-219  
 R. 07/98

(PLEASE READ INSTRUCTIONS BEFORE COMPLETING)

Enter numbers as shown below.

If typing, enter numbers as shown below.

1. Parcel Identification Number  
 (If Parcel ID not available  
 please call County Property  
 Appraiser's Office) →

0 1 2 3 4 5 6 7 8 9

0123456789

2. Mark (x) all  
 that apply

Multi-parcel  
 transaction? →

Transaction is a split  
 or cutout from  
 another parcel? →

Property was improved  
 with building(s) at time  
 of sale/transfer? →

3. Grantor (Seller):

Last First MI Corporate Name (if applicable)

Mailing Address City State Zip Code Phone No.

4. Grantee (Buyer):

Last First MI Corporate Name (if applicable)

Mailing Address City State Zip Code Phone No.

5. Date of Sale/Transfer

Sale/Transfer Price

\$

. 00

Property  
 Located In

County Code

Month Day Year (Round to the nearest dollar.)

6. Type of Document

Contract/Agreement  
 for Deed

Other

7. Are any mortgages on the property? If "Yes",  
 outstanding mortgage balance:

YES

NO

Warranty  
 Deed

Quit Claim  
 Deed

(Round to the nearest dollar.) \$

. 00

8. To the best of your knowledge, were there unusual circumstances or conditions to the sale/transfer  
 such as: Forced sale by court order? Foreclosure pending? Distress Sale? Title defects? Corrective Deed? Mineral rights?  
 Sale of a partial or undivided interest? Related to seller by blood or marriage.

YES

NO

9. Was the sale/transfer financed? YES

NO If "Yes", please indicate type or types of financing:

Conventional

Seller Provided

Agreement or  
 Contract for Deed

Other

10. Property Type:  
 Mark (x) all  
 that apply

Residential

Commercial

Industrial

Agricultural

Institutional/  
 Miscellaneous

Government

Vacant

Acreage

Timeshare

11. To the best of your knowledge, was personal property  
 included in the sale/transfer? If "Yes", please state the  
 amount attributable to the personal property. (Round to the nearest dollar.)

YES

NO

\$  
 \$

Cents  
 . 00

12. Amount of Documentary Stamp Tax →

13. If no tax is due in number 12, is deed exempt from Documentary Stamp Tax under s. 201.02(6), Florida Statutes?

YES

NO

Under penalties of perjury, I declare that I have read the foregoing return and that the facts stated in it are true. If prepared by someone other  
 than the taxpayer, his/her declaration is based on all information of which he/her has any knowledge.

Signature of Grantor or Grantee or Agent \_\_\_\_\_ Date \_\_\_\_\_

WARNING: FAILURE TO FILE THIS RETURN OR ALTERNATIVE FORM APPROVED BY THE DEPARTMENT OF REVENUE SHALL RESULT IN A PENALTY OF \$25.00 IN ADDITION TO ANY  
 OTHER PENALTY IMPOSED BY THE REVENUE LAW OF FLORIDA.

To be completed by the Clerk of the Circuit Court's Office	Clerks Date Stamp
<b>This copy to Department of Revenue</b>	
O. R. Book	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
and Page Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
and File Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Date Recorded	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>
Month	Day
	Year

**This copy to Department of Revenue**